

**Minutes of the Annual Meeting of the Parish Council of Great Ayton Parish Council
held on Tuesday 5 July 2016 at 7.00 pm**

Present:- Cllrs: R. Hudson, J Fletcher, G. Readman, Mrs F Greenwell, Mrs J Brown, Mrs A Taylor and R Kirk.
Mrs J McLuckie (Parish Clerk), Cllr Mrs H Moorhouse (County Councillor) and 1 member of the public.

Min No.	Business
1	<u>Apologies for Absence</u> There were no apologies for absence.
2	<u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.
3	<u>Members of the Public invited to address Council</u> A resident from Chapel Steps sought clarification on when the Chapel Steps Bench would be moved forward from its current location and exactly how far forward it would be moved. Cllr Fletcher confirmed that he would be overseeing this work and that he would keep the resident informed but that it was hoped that it would be moved within the month. Noted.
4	<u>Minutes of the Annual Meeting of the Parish Council held on Tuesday 7 June 2016</u> The minutes of the Annual Meeting of the Parish Council held on Tuesday 7 June 2016 were approved and signed. Cllr Hudson requested that it be recorded that he did not support the statement made under Minute 3 - Angrove Park Development. Noted.
5	<u>Police Report</u> The Police report had been circulated. A total of 9 incidents had been reported between and 8 June 2016 and 3 July 2016. Noted. Cllr Kirk reported that vehicles were being advertised for sale on the Highway Verge at Hookstone Garage, Hambleton District Council were looking into this but had requested that the Police check if the vehicles have the appropriate road tax. Agreed. Cllr Readman raised a concern in regard to vehicles parking too far on the pavement which causes problems for people with buggies, in wheelchairs or on motorised scooter. The Police confirmed that they can only deal with this if they receive a report that this is causing an obstruction and means that the person reporting cannot get passed. They did suggest noting number plates and reporting to Scarborough Borough Council who are responsible for parking enforcement. The Clerk was asked to contact the D&S and the Evening Gazette to request that they highlight this problem requesting that residents be considerate when parking and leave sufficient space for pedestrians with buggies and in wheelchairs. Agreed.
6	<u>Council Services Report</u> Cemetery The Clerk had contacted the Vicar in regard to the consecration of the Cemetery land. The Vicar had

	<p>confirmed that he would discuss this with the Bishop. Noted.</p> <p>Village Fete - Cllr Fletcher had circulated a review document and it was agreed that we want to keep the tradition of the Village Fete but to build on it to ensure that we encompass all generations. It was agreed to set up a small working group consisting of three Parish Council Members and three members from the Business Forum to organise not only the Village Fete but also Christmas Events. Cllr Taylor would submit this proposal to the Business Forum meeting scheduled to take place on Wednesday 13 July 2016 and feedback. Agreed.</p> <p>Captain Cook Garden - Asham Bryant College from Stewarts Park were carrying out weeding and clearance work in the Garden. Noted.</p> <p>Grasscutting A repair had been carried out by a new provider and the Cemetery Superintendent reported that he the service had been extremely prompt and that the machine was repaired immediately. It was agreed to continue to monitor the repair service. Agreed.</p> <p>Public Conveniences - the Caretaker reported that the hot water tank was overflowing and that he was having to carry out daily repair to the high level cistern flushing arm which meant that for large parts of the day the toilet was not flushable. It was agreed to ask Mr Greenwell to repair the hot water tank and to replace the cistern with a more robust unit. Agreed.</p> <p>Play Park - The Clerk was asked to confirm the amount of S106 funds available to the play park and Members were asked to confirm their agreement that this money could be spent updating the Toddler Area of the Play Park. Agreed.</p>
7	<p><u>Planning Report</u> 16/01181/FUL – 2 Farm Garth – Removal of existing single storey rear extension and construction of single storey rear extension and construction of new chimney on rear elevation. No objections. 16/021271/FUL - Wheelhouse, Langbaugh Grange - Replacement of 9no windows and 2no doors to dwellinghouse. No objections.</p> <p><u>Applications Approved.</u> 16/00936/FUL – 88 Roseberry Crescent – Extension to side and rear of the dwellinghouse and the installation of 2no. roof lights. 16/01016/RPN – 20 Rosehill – Proposed rear conservatory. Extending beyond the rear of the original dwelling 5m; maximum height measure from ground level 3.6m; height at eaves measure from ground level 2.6m. 16/00765/FUL – 40 Wheatlands – Single storey rear extension. 16/00381/FUL – Buck Hotel – Refurbishment of outbuilding, installation of 2no. roof lights and repairs to adjoining walls.</p> <p><u>Other Planning Information</u> 16/00307/FUL – 1 Rosehill – Proposed two storey side extension. Refused. 15/02420/FUL – Angrove Park – Change of use of agricultural land to holiday lodge part with associated</p>

	<p>solar farm, landscaping and amenity ponds, formation and alteration of highway access and internal roads, construction of office/hub building and associated car parking. Withdrawn.</p> <p>APP/G2713/W/16/3151932- Albion House, 73 Newton Road – Extension the side elevation and alterations to front elevation and retrospective consent for replacement windows and removal of external render.</p>
8	<p><u>Correspondence and Information Report</u></p> <p>Mr Beeforth - Re: Internal Audit Report – Accounts 2016/16. Noted.</p> <p>Sam Turner & Sons Ltd – Response to the letter of complaint. Noted.</p> <p>Mr and Mrs Edwards - Re: The corrosion of the footpath outside 18 Roseberry Crescent. Cllr Readman advised members that Highways have commenced repair work to the footpath. Noted.</p> <p>The following items for information were all noted:-</p> <p>Rural Services Network Weekly Email Digests (previously circulated).</p> <p>Campaign to Protect Rural England – North East Newsletter Summer 2016.</p>
9	<p><u>Clerk's Report</u></p> <p>Hall Fields Footpath - Cllr Moorhouse continues to progress this issue but funding limitations would mean that all the maintenance work required could not be completed but the History Society was looking to carry out some of the work on behalf of NYCC. Noted..</p> <p>High Street Parking - Cllrs Flether and Mrs Greenwell would complete the survey prior to the next meeting. Noted.</p>
10	<p><u>Accounts Report</u></p> <p>The total payments made were £3753.96.</p> <p>The total receipts received were £41900.51.</p> <p>It was agreed to donate £50 to the Vintage Tractors Charity from S137 Funds. Agreed.</p>
11	<p><u>Councillors Reports</u></p> <p>Cllr Mrs Taylor had been contacted by Great Ayton Discovery Centre seeking clarification in regard to her role. It was confirmed that Cllr Mrs Taylor would attend as a Trustee. Agreed.</p> <p>Cllr Mrs Taylor informed members that vehicles are parking on the cobbles outside the Captain Cook Museum, to try and eliminate the problem it was agreed to place a stone plant pot which Cllr Taylor would purchase in memory of her mother. Agreed.</p> <p>Cllr Mrs Brown reported fly tipping in the first lay-by on the B1292. The Clerk would report this. Noted.</p> <p>Cllr Hudson raised a concern in regard to the number of potholes around the Village in particular the ones along Little Ayton Lane, Wainstones junction, Linden Close, Roseberry Crescent and the Park Rise. The Clerk would report all of the problems again to Highways expressing our concern about the very substandard repairs that are getting carried out. Agreed.</p> <p>Cllr Readman had received correspondence from a resident who utilises a mobility scooter who was concerned about the lack of dropped kerbs around the Village. It was noted that this was not within the Parish Council remit but that any requests would have to be submitted to NYCC. Cllrs Readman and Mrs Taylor agreed to consult with other mobility scooter users, wheelchair user and people with buggies to identify where they felt dropped kerbs were required. Noted.</p>

Cllr Mrs Greenwell reported that the hawthorne hedge along from the Manor House requires cutting back. The Clerk was asked to write to the home owner requesting that they cut it back. The hedge along Cliffe Terrace was also very overgrown but as the property is vacant it was therefore agreed to request Mr Suggitt to cut it back. **Agreed.**

Cllr Mrs Greenwell had been contacted by the Forestry Commission asking if we could arrange for someone to carry out litter picking each day and return the rubbish to their property where they would supply a black bin which would then be collected free of charge by HDC. The Clerk would provide Mr Blair with the contact details of Mr Suggitt to discuss the proposal with him direct. Cllr Moorhouse would also raise the issue of no bins with the National Park. **Agreed.**

GREAT AYTON PARISH COUNCIL – MEETING 5 JULY 2016
COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	To consider the consecration of the Cemetery land.	The Clerk had wrote to the Vicar to progress.	Ongoing.
Village Fete	Review.		Ongoing
Captain Cook Garden	To receive an update in regard to current improvement work.		Ongoing.
Grass Cutting	Update on tractor mower repairs.		Open.
Public Conveniences	Report received from the Caretaker that the hot water tank is overflowing and that the cistern in the ladies is requiring daily repair.		Open.

PLANNING REPORT
PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
16/01181/FUL – 2 Farm Garth	Removal of existing single storey rear extension and construction of single storey rear extension and construction of new chimney on rear elevation.
16/021271/FUL – The Wheelhouse, Langbaugh Grange	Replacement of 9no windows and 2no doors to dwellinghouse.

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
16/00936/FUL - 88 Roseberry Crescent	Extension to the side and rear of the dwellinghouse and the installation of 2no roof lights.
16/01016/RPN - 20 Rosehill	Proposed rear conservatory. Extending beyond the rear of the original dwelling 5m; maximum height measure from ground level 3.6m; height at eaves measure from ground level 2.6m.
16/00765/FUL - 40 Wheatlands	Single storey rear extension.
16/00381/FUL - Buck Hotel	Refurbishment of outbuilding, installation of 2no roof lights and repairs to adjoining walls.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
16/00307/FUL - 1 Rosehill	Proposed two storey side extension	Refused.
15/02420/FUL - Angrove Park	Change of use of agricultural land to holiday lodge park with associated solar farm, landscaping and amenity ponds, formation and alteration of highway access and internal roads, construction of office/hub building and associated car parking.	Withdrawn
APP/G2713/W/16/3151932 - Albion House, 73 Newton Road	Extension to the side elevation and alterations to front elevation and retrospective consent for replacement windows and removal of external render.	

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CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information
Mr Beeforth	Internal Audit Report - Accounts 2015 / 16.
Sam Turner & Sons	Response to letter of complaint.
Mr & Mrs Edwards	Re: The corrosion of the footpath outside 18 Roseberry Crescent.

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
Campaign to Protect Rural England	North East Newsletter Summer 2016

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous. This was still seen as a priority on the grounds of health and safety as the footpaths remain in a dangerous condition	Cllr Mrs Moorhouse and Cllr Kirk had met with Mr Brown who was going to write to the land owners advising them of what work was proposed to take place and requesting permission to access from their land.	Open.
High Street Parking	The Clerk to request North Yorkshire County Council to try and arrange a meeting in advance of the November Parish Council meeting. Document circulated Re: Parking Policy in England. The Clerk had wrote to the local businesses requesting that there staff park away from the shop front and preferably walk if possible	This item would be deferred until May to allow a car park survey to take place in April.	Ongoing.

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ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
M A Beeforth	Internal Audit	Audit	150.00
Royal Oak Hotel	Tour de Yorkshire Drinks – Chair Allowance	31.20	183.00
	Village Fete Buffet and Band Drinks	151.80	
Sam Turner & Sons Ltd	Undercoat and Paint – POS	37.60	340.94
	2 x Trousers – General Admin	31.90	
	Undercoat – POS	15.95	
	Rat Bait etc – Allotments	42.97	
	Paint – POS	15.95	
	Machine Repairs – POS	196.57	
Askew & Bunting	Play Park Licence	Play Park	300.00
Alan Dale	Cemetery duties	Cemetery	330.00
St John Ambulance	First Aid Cover for the Village Fete	S145 Village Events	184.80
Julie McLuckie	Postage – General Admin	43.86	64.57
	High Vis Bibs – S145 Village Events	15.96	
	Stationery – General Admin	4.75	
Hatton Traffic Management	Village Fete Traffic Management	S145 Village Events	699.00
North Skelton Band	Village Fete	S145 Village Events	345.00
P H Greenwell Contractors	Repair to ladies toilets.	Public Conveniences	42.02
Direct Business Supplies	Envelopes, paper, filing boxes and files	General Admin	114.48
1 st Great Ayton Scouts	Loan of marquee	Chairs Allowance	50.00
W. Eves & Co Ltd	Fuel	Cemetery	DD 87.32
W. Eves & Co Ltd	Fuel	POS	DD 98.29
Thompsons Hardware Ltd	Plants, Compost etc	POS	211.95
Mr Frankish	Grasscutting	Grasscutting	467.50
Safechem Ltd	Cleaning Products	Public Conveniences	35.09
Mr P Suggitt	Funeral Assistant duties	Cemetery	50.00
Total			3753.96

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent	Garage Rent	25.00
Flower Tub Sponsorships	4 x sponsorship	POS	74.50
Table Hire	Village Fete Table Hire £220 - £10 WI & £7.00 judges gift	S145 Village Events	202.01
Fun Fair Rides	Village Fete Fun Fair Attractions £140 - £130 in prize allocation.	S145 Village Events	10.00
Weatherills	Headstone erection	Cemetery	106.00
Weatherills	Additional Inscription	Cemetery	53.00
Mr Wardell	Plaque on Wall	Cemetery	40.00
Carters	Interment of Ashes	Cemetery	69.00
Mrs Cook	Grave Reservation	Cemetery	71.00
HDC	Precept 1 st Instalment	Precept	41250.00
TOTAL			41900.51